



**SHADES**  
of Development

# 2024 PreK/Kind Summer Student Authorized Pickup and Information Form

Grant Program

### Student Information

Student 1 \_\_\_\_\_ Gender: M F  
 Age \_\_\_\_\_ Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Potty Trained Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Student 2 \_\_\_\_\_ Gender: M F  
 Age \_\_\_\_\_ Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Potty Trained Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Student 3 \_\_\_\_\_ Gender: M F  
 Age \_\_\_\_\_ Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Potty Trained Date \_\_\_\_/\_\_\_\_/\_\_\_\_

### School Information

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Knoxville, TN \_\_\_\_\_  
 School Phone: \_\_\_\_\_  
 SHADES Phone: \_\_\_\_\_

### Parents/Guardian Information – If legal guardian, please provide documentation of guardianship.

Parent/Guardian 1 \_\_\_\_\_ Relation \_\_\_\_\_ Home Phone \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Employer \_\_\_\_\_ Position \_\_\_\_\_ E-mail \_\_\_\_\_  
 Work Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Work Schedule M T W Th F Work Hours \_\_\_\_\_ Work Number \_\_\_\_\_  
 Cell Phone \_\_\_\_\_ Cell Phone Carrier \_\_\_\_\_ I prefer: Text E-mail Phone call

Parent/Guardian 2 \_\_\_\_\_ Relation \_\_\_\_\_ Home Phone \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Employer \_\_\_\_\_ Position \_\_\_\_\_ E-mail \_\_\_\_\_  
 Work Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Work Schedule M T W Th F Work Hours \_\_\_\_\_ Work Number \_\_\_\_\_  
 Cell Phone \_\_\_\_\_ Cell Phone Carrier \_\_\_\_\_ I prefer: Text E-mail Phone call

### Custody Restriction

If parents are divorced, what are the custody arrangements? \_\_\_\_\_

If custody restrictions are involved, please include a copy of a court order. Restrictions \_\_\_yes\_\_\_ \_\_\_no\_\_\_

### Authorized Pick-Up/Emergency Contact Persons (Do not list Mother and Father listed above)(Must be 18 or older)

**Name** \_\_\_\_\_ **Relation** \_\_\_\_\_ **Contact #** \_\_\_\_\_ Emergency Contact  yes  no  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Employer \_\_\_\_\_ Position \_\_\_\_\_ E-mail \_\_\_\_\_  
 Work Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Name** \_\_\_\_\_ **Relation** \_\_\_\_\_ **Contact #** \_\_\_\_\_ Emergency Contact  yes  no  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Employer \_\_\_\_\_ Position \_\_\_\_\_ E-mail \_\_\_\_\_  
 Work Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Name** \_\_\_\_\_ **Relation** \_\_\_\_\_ **Contact #** \_\_\_\_\_ Emergency Contact  yes  no  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Employer \_\_\_\_\_ Position \_\_\_\_\_ E-mail \_\_\_\_\_  
 Work Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Siblings that live at home not enrolled in SHADES**

Child's Name \_\_\_\_\_ Age \_\_\_\_\_ Child's Name \_\_\_\_\_ Age \_\_\_\_\_  
Child's Name \_\_\_\_\_ Age \_\_\_\_\_ Child's Name \_\_\_\_\_ Age \_\_\_\_\_

**Medical Information**

List any illness, disabilities, medications, or routines that may affect your child's activity while at SHADES.

Student 1 \_\_\_\_\_  
Student 2 \_\_\_\_\_  
Student 3 \_\_\_\_\_

List any life threatening allergies for each camper listed on this form

Student 1 \_\_\_\_\_  
Student 2 \_\_\_\_\_  
Student 3 \_\_\_\_\_

Asthma? Student 1 Yes No Student 2 Yes No Student 3 Yes No  
Diabetes? Student 1 Yes No Student 2 Yes No Student 3 Yes No

Does your child have a current health form on file at his/her school? \_\_\_\_\_yes \_\_\_\_\_no

Child's Physician \_\_\_\_\_ Phone Number \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Child's Dentist \_\_\_\_\_ Phone Number \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Preferred Hospital \_\_\_\_\_ Phone Number \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Insurance Company \_\_\_\_\_ Policy Number \_\_\_\_\_

**Parental Agreement (applies to all students listed above)**

By submitting this registration form, the individual(s) herein has permission to engage in all program activities at SHADES of Development, unless noted by me in writing.

- ✓ In the event that I cannot be reached in an emergency, I hereby give my permission to the program director or designee to secure emergency medical services including transportation and physician. I also give my permission to the attending physician to order injections, anesthesia, or surgery, if necessary for my child named above.
- ✓ I understand & agree to sign my child in & out of the SHADES program each day, or have my child signed in & out by an 18 year or older person designated by me.
- ✓ I give permission for my child to have sunscreen applied.
- ✓ I give permission to SHADES of Development to use likeness and words of my child in radio, newspapers, magazines and other media for the purposes of research, afterschool advocacy, promotional materials and activities of SHADES. (Parent/Guardian Initials \_\_\_\_\_)
- ✓ I understand that SHADES requires the following completed and submitted to SHADES for enrollment: 1) an orientation 2) a health form for each student and 3) registration paperwork and any applicable fees. Orientations will be scheduled and spaces filled from the MyProcure pre-registration list.
- ✓ I understand that the program director has the right to send home any student that does not comply with program rules, without a refund of any kind.
- ✓ I agree to and understand the following polices: Weekly fees are due on Monday of each week; fees paid after Wednesday at 6:00pm each week will be assessed a \$5.00 late fee; I am responsible for all parent fees for all 9 weeks unless I request one week of vacation upon enrollment making my fee commitment 8 weeks. (Fee rates are published on the Summer Fee Schedule document). I will immediately communicate with SHADES if I become behind in fees.
- ✓ I agree to and understand that if my child is picked up after 6:00pm I will be charged \$1.00 dollar, per minute, per child for every minute my child is left in SHADES care.
- ✓ I understand that my child should be dropped off no later than 9:00am and picked up no earlier than 4:00 pm.
- ✓ I understand and agree to the SHADES policy to pick my child up within the hour in the event a SHADES staff member informs me that my child has a temperature of 100.4 degrees or more, diarrhea, head lice or any other contagious illness.
- ✓ The parent(s)/guardian(s) agree, by signing this application, to save and hold harmless SHADES of Development and its employees, volunteers, directors, and officers, from any injury, accident, liability, loss, cost, or demand incurred or sustained by your child's participation with SHADES except for acts which are the direct result of gross negligence of the SHADES Program or SHADES of Development or its employees.
- ✓ I have received, read, and understand the Parent Handbook, Parent Orientation, Parent Agreement, Child Abuse Reporting Procedures and State Licensing Requirements.
- ✓ I give permission to SHADES of Development to use any photos or videos taken of my child and family during the SHADES Enrichment Program for the purposes of research, grant results reporting and/or afterschool program promotion unless I opt out.
- ✓ I hereby give SHADES of Development permission to access my child's school records including but not limited to report cards, PreK Assessments/STAR/ AIMSWeb/TCAP/TNReady results, attendance records, free/reduces lunch eligibility, IEP and behavior reports for the purposes of tracking academic progress and/or developing intervention strategies during the LEAPS/21st Century Grant cycle. I understand that my child's individual school records will be kept confidential at all times. Information will only be used to graph trends and progress for the entire group. (Parent/Guardian Initials \_\_\_\_\_)

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_